
1 GENERAL RULES

- 1.1 Rights of admission reserved
- 1.2 Goods will be approved on your first day of trading. Handmade goods are preferred, but other quality goods may also be suitable.
- 1.3 All persons enter the park at their own risk.
- 1.4 The organizers and the EKURHULENI METROPOLITAN MUNICIPALITY will not be responsible for any loss or damage to crafter's stock or property and shall not be responsible for any damage, loss, death or injury suffered by any person from any cause whatsoever.
- 1.5 Persons running stalls where the public may be injured, e.g. candle making, must take full responsibility for such injuries or damages resulting from such activities.
- 1.6 The crafters indemnify the organizers and the EKURHULENI METROPOLITAN MUNICIPALITY against any loss or damage that may be sustained by the crafter, its employees, agents, any patrons and other members of the public and any third party arising from any cause whatsoever.
- 1.7 The rules of the park and those of the EKURHULENI METROPOLITAN MUNICIPALITY are to be adhered to. Rules of the park are displayed at the entrance to the park.
- 1.8 No electricity is available.

2 OBLIGATIONS

- 2.1 Trading hours are from 9.00am to 2.30pm. Markets are usually on the last Saturday of each month at the Bunny Park and the first Saturday of each month at the Bokkie Park. Additional markets may be held.
- 2.2 Crafters arrive from 7.00am. Stalls must be set up by 9.00 am. Stalls MAY NOT be packed up before 2.30 pm; a "sold out" sign shall be displayed on the stall once their products are sold out. Crafters packing up and leaving before 2.30pm will not be allowed to return to the market.
- 2.3 A numbered stand of approximately 4x3m in area will be allocated to you before setting up.
- 2.4 Crafters are responsible for clearing their stand at the end of the market day.
- 2.5 Vehicles may NOT be driven into the park. Trailers may be pulled into the park, but must be parked in the allocated trailer area after offloading if space behind stalls is not available. Trailers may not be parked between stalls.
- 2.6 Crafters need to bring their own tables, chairs, displays, and any other equipment they need, and have cloths covering their tables, preferably down to the ground in front.
- 2.7 Crafters are responsible for their own cash and sales.
- 2.8 Radios or sound equipment may not be played and no dogs or pets may be brought into the park.
- 2.9 Goods to be sold will be approved on your first market day. The crafter shall only sell and exhibit those products which have been specifically approved by the organizers and the organizers may decide if goods are not suitable for sale at the market. The organizers have the sole discretion to delete items previously approved for sale if they feel it necessary and to determine the composition and mix of products between the different crafters from time to time. Any new products, food or beverages must be approved of before they may be sold.
- 2.10 Soliciting or canvassing for business, and distribution of any pamphlets in the parking area or aisles of the market is not allowed. Flyers or other advertising matter may be distributed from stalls only. Crafters may not interfere, upset or cause inconvenience to fellow traders or members of the public or staff of the market or behave in an improper manner or be inebriated or do anything to lower or demean the good name and reputation of the markets
- 2.11 Stall fees must be paid BEFORE setting up stalls.
- 2.12 The decision to cancel a market is only made at 9.00am on the day of the market, and if the market is cancelled **by the organizers** due to poor weather, another market will be offered to the crafters. Fees that have been paid in advance will be carried over to the alternate market or if the crafter is unable to attend this market, fees will be refunded.

3 **CANVASSING FOR CRAFTERS OR THEIR CRAFTS (BY CRAFTERS OR THE PUBLIC) IS STRICTLY PROHIBITED. CRAFTERS DOING SO WILL BE DISMISSED AND WILL HAVE TO LEAVE THE MARKET AREA IMMEDIATELY. THEY MAY NOT ENTER THE MARKET AREA EITHER AT THE BOKKIE PARK OR BUNNY PARK THEREAFTER. PERMANENT CRAFTERS WILL FORFEIT THEIR ADVANCE PAYMENT IN ADDITION TO THEIR FEES FOR THAT DAY; CASUAL CRAFTERS WILL FORFEIT THEIR FEES FOR THAT DAY.**

4 **NO PERSON INVOLVED IN THE RUNNING OF OR SETTING UP OF ANOTHER MARKET OR CRAFT DISTRIBUTION BUSINESS, AND NO PERSON WITH RELATIVES OR ASSOCIATES INVOLVED IN RUNNING OR SETTING UP ANOTHER MARKET OR CRAFT DISTRIBUTION BUSINESS, MAY PARTICIPATE AT THE BOKKIE PARK AND/OR BUNNY PARK MARKETS.**

5 PERMANENT CRAFTERS TARRIFF FOR STALLS AND THEIR OBLIGATIONS

- 5.1 Fees are subject to escalation which shall be determined by the organizers.
- 5.2 There will be no refunds of stall fees or advance payments for any reason whatsoever if you do not attend the market booked for. The cost per stand is R190.00 per day plus R190.00 as an **advance payment for the next month's market**. (The advance payment will be used as your last month's payment when you stop trading.)
- 5.3 Thereafter, the cost is R190.00 each month, to be paid before setting up. If the fee is not paid before setting up, it will be assumed that you do not wish to attend the next market and your stand may be re-allocated
- 5.4 Permanent crafters are expected to attend all markets on the designated days. This includes the designated Saturdays and all additional markets (dates available on the markets flyers). The organizers have the right, in their sole discretion, to increase or decrease the number of current trading days.

- 5.5 Permanent stallholders book their stands by paying an advance payment of R190
- 5.6 Permanent stands will be re-allocated for the day if the crafter has not arrived by 8.15 am on the day of the market and alternate stand will be allocated on arrival.
- 5.7 Permanent crafters not attending a designated market for any reason whatsoever are obliged to pay fees for that day.
- 5.8 If the fee is not paid for that day, the advance payment will be used as payment for the day missed and the crafter will have to re-apply for permanent status, i.e. the fee will again be R190 advance payment in addition to payment for the day of R190 when they return. A new stand will be allocated if the original stand has been booked by another crafter.
- 5.9 No refunds of advance payments will be made and the fee is also not transferable.

CASUALS

- 6.1 The fee for casuals is R250.00 for the day
- 6.2 If casual crafters wish to pay in advance, the fee will be R200. Payment must be made by EFT into Crafters Market bank account. (Details at end of form). Use your full name as the reference and SMS or email details as to which market you have booked for. Proof of payment **MUST** be brought with you on the day of the market. No persons will be allowed to set up without proof of payment.
- 6.3 Stands will be allocated to casuals on the day of the market.
- 6.4 No refunds will be made if you do not attend the market booked for.

FAST FOOD SELLERS and FOOD SELLERS

- 7.1 All food sellers must have a Health Certificate obtained from the relevant Municipality.
- 7.2 All food sellers and their assistants must adhere to the rules for food handlers required by their relevant municipality's health department.
- 7.3 **Fast food sellers** may trade as casuals on their first day, but need to become permanent crafters thereafter.
- 7.4 The fee for **fast food stalls** is R250. If fast food sellers decide to become permanent, they will need to pay R200 for their first day of trading and R200 in advance to book their space for the next month.
- 7.5 The fee for other food sellers (sweets, cakes, biscuits, etc) is the same as for crafters (see points 5 and 6 above)
- 7.6 The number of fast food stalls is limited.

NON-COMPLIANCE WITH THE RULES

- 8.1 Any crafter not complying with any of the rules will be prohibited from trading at the market and will be asked to leave the market immediately. They will forfeit their deposit and stall fees for that day. They may not participate in another market, either at the Bokkie Park or the Bunny Park. They may be asked not to enter the market area at any time thereafter.
- 8.2 Apart from other rights which the organizers of the Bokkie Park and Bunny Park Markets have in terms of these conditions of trade, the organizers shall have the right, without needing cause or advancing any reason, to terminate the contract with a crafter.
- 8.3 Additional requirements may be imposed or the above requirements altered, as deemed necessary and non-compliance to any of the rules may prohibit or stop trading at the market.

Banking details for advanced payments:
Standard Bank Cheque Account: Crafters Market
Branch code: 011 842
Account Number: 220934797

CRAFTS IN THE PARK: BOKKIE AND BUNNY PARKS – APPLICATION FORM

FIRST NAME	
SURNAME	
ID NUMBER	
ADDRESS	
CELL NUMBER	
PHONE NUMBER	
PERSONS ASSISTING	
DESCRIPTION OF PRODUCTS	
DO YOU TRADE AT ANY OTHER MARKETS?	
IF YES, WHERE?	

I have read and received a copy of the rules for the Bunny Park / Bokkie Park Craft Markets, and agree to abide by them.

I hereby indemnify the organizers and the EKURHULENI METROPOLITAN MUNICIPALITY against any loss, damage, death or injury that may be sustained by myself, any patrons and other members of the public and any third party arising from any cause whatsoever.

Signature: _____

Date: _____